

Weller Tax & Accounting Services

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The IRS required written records to be maintained to document the business use of your vehicle. Please provide answers to the following questions so we may have the information to properly complete this part of your income tax return. This form must be filled out for **each** qualifying vehicle. If needed, please contact my office to request additional copies of this form. **Please return this for with the rest of your tax information.**

Description of Vehicle	
Odometer Reading at 1/1/1	
Odometer Reading at 12/31/14	

Was the vehicle available for your personal use during off-duty hours?

Yes

No

Did you have another vehicle available for your personal use? (This includes a vehicle you personally own)

Yes

No

Please provide the number of miles driven in 2014 for each of the following categories:

Total Commuting Miles	
Total Other Personal Miles (non-commuting)	
Total Personal Miles	
Total Business Miles	

Signed

Date